



DEPARTMENT OF HOMELAND SECURITY

[Docket No. CISA-2023-0016]

Agency Information Collection Activities: Technical Assistance Request and Evaluation

AGENCY: Cybersecurity and Infrastructure Security Agency (CISA), Department of Homeland Security (DHS).

ACTION: 60-day notice and request for comments; extension/renewal.

SUMMARY: The Emergency Communications Division (ECD) within Cybersecurity and Infrastructure Security Agency (CISA) will submit the following Information Collection Request (ICR) to the Office of Management and Budget (OMB) for review and clearance in accordance with the Paperwork Reduction Act of 1995.

DATES: Comments are encouraged and will be accepted until *[INSERT DATE 60 DAYS AFTER DATE OF PUBLICATION IN THE FEDERAL REGISTER]*.

ADDRESSES: You may submit comments, identified by docket number Docket # CISA-2023-0016, at:

- Federal eRulemaking Portal: <http://www.regulations.gov>. Please follow the instructions for submitting comments.

Instructions: All submissions received must include the agency name and docket number Docket # CISA- 2023-0016. All comments received will be posted without change to <http://www.regulations.gov>, including any personal information provided.

Docket: For access to the docket to read background documents or comments received, go to <http://www.regulations.gov>.

FOR FURTHER INFORMATION CONTACT: Kendall Carpenter, 703-705-6376, or Kendall.Carpenter@cisa.dhs.gov.

SUPPLEMENTARY INFORMATION: The Emergency Communications Division, formed under title XVIII of the Homeland Security Act of 2002, 6 U.S.C. 571 et seq., as amended, provides emergency communications-related technical assistance at no charge to State, regional, local, and tribal government officials. To receive this technical assistance, stakeholders must submit a request form identifying their priorities. In order for ECD to assess the value of the services it provides through technical assistance; an evaluation form is also requested of those receiving technical assistance.

ECD uses the Technical Assistance Request Form (DHS Form 9043) to identify the number and type of technical assistance services needed by the State, territory, local, and tribal agencies. This information enables ECD to plan and align resources accordingly. ECD considers each request based on the priority indicated by the State, as well as the anticipated impact of the service offering on the implementation of the Statewide Communication Interoperability Plan (SCIP) and the applicability to National Emergency Communications Plan (NECP). The evaluation form (DHS Form 9042) is completed by stakeholders at the completion of ECD technical assistance services and enables ECD to assess the quality of technical assistance services provided and, in a holistic fashion, measure the value of the services. The information collected through these evaluations is used by ECD for continued improvement planning.

Approximately 100 percent of request and evaluation forms are submitted electronically by logging into the portal at <https://www.cisa.cisa.gov/safecom/ictapscip-resources>.

From the website, users are able to select the appropriate form, either the Technical Assistance Requests (DHS Form 9043) and/or the TA Evaluation forms (DHS Form 9042), to complete as a fillable PDF. Each form is then submitted by email to either TARrequest@cisa.dhs.gov or TAevaluations@cisa.dhs.gov, respectively.

The changes to the collection since the previous OMB approval include:

Updating the web address, decreasing the estimated number of responses, decreasing the burden time, and increasing the cost estimates.

This is a renewal of the existing information collection. There are no substantial changes to the current approval. TA services by category type (NAME) have been added or removed throughout the form lifecycle. The current approval is set to expire on 7/31/2023

The Office of Management and Budget is particularly interested in comments which:

1. Evaluate whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility;
2. Evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information, including the validity of the methodology and assumptions used;
3. Enhance the quality, utility, and clarity of the information to be collected; and
4. Minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g., permitting electronic submissions of responses.

ANALYSIS:

AGENCY: Cybersecurity and Infrastructure Security Agency (CISA), Department of Homeland Security (DHS)

Title: Technical Assistance Request and Evaluation

OMB Number: 1670-0023

Frequency: Annually

Affected Public: State, Local, Tribal, and Territorial Governments and Private Sector

Individuals

Number of Respondents: 175

Estimated Time Per Respondent: 0.25 hours

Total Burden Hours: 50 hours

Robert J. Costello,
Chief Information Officer,
Department of Homeland Security,
Cybersecurity and Infrastructure Security Agency.

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